



**4. CURRENT MANAGING AGENT/LANDLORD DETAILS**

This Section should be completed by the

**TENANT**

Managing Agent Company Name:

Company Contact/Landlord's Name  
 Title:  Forename:  Surname:

Agent/Landlord Address:   
 Post Code:

Telephone No:  Fax No:

Email:  @

**5. TENANT'S CURRENT EMPLOYMENT DETAILS**

This Section should be completed by the

**TENANT**

Employed  Self Employed  *Please provide 3 years worth of Accountant's Details* On Contract  Retired  Proof Required   
 Unemployed  Student  Independent Means

Company Name:

Company Contact Name  
 Title:  Forename:  Surname:

Company Address:   
 Post Code:

Telephone No:  Fax No:

Position Held:  Start Date:

Gross Salary / Pension / Drawings £  Per annum Is this position permanent? Yes  No

Will your employment change before the proposed tenancy starts? Yes  No  If YES, please detail at Section 9t

**6. TENANT'S PREVIOUS EMPLOYMENT DETAILS (if 18 months or less above)**

This Section should be completed by the

**TENANT**

Employed  Self Employed  *Please provide 3 years worth of Accountant's Details* On Contract  Retired  Proof Required   
 Unemployed  Student  Independent Means

Company Name:

Company Address:   
 Post Code:

Telephone No:  Fax No:

Start Date:     End Date:

Gross Salary / Pension / Drawings £  Per annum



**10. DECLARATION**

This Section should be completed by the

**TENANT**

Please read the declaration and sign and date below.

**WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT SIGN**

I hereby certify that I do not:

- Have any Criminal Convictions (in the last 3 years),
- Have any County Court Judgements against me (previously stated in Section 2),
- Owe monies to any Government/Local Authorities, Debt Collection Agencies or any other Agencies,
- Have substance or alcohol abuse problems,
- Owe monies or dilapidation monies to any previous Landlord.

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. I understand that the results of the findings will be forwarded to the appointed letting agent and/or landlord and may be accessed again should I default on my rental payment or apply for a new tenancy agreement in the future. I agree that CCV Letting Agent Solutions or their approved agent may search the files of a Credit Reference Agency and IDS Ltd, the insurance industry's data collection agency, which will keep a record of that search. I understand that I may request the name and address of the Credit Reference Agency to whom I may then apply for a copy of the information provided.

I also understand that in the event of my defaulting on the rental payment, that any such default may be recorded with the Credit Referencing Agency and IDS Ltd. who may supply the information to other credit companies or insurers in the quest for the responsible granting of tenancies, insurance and credit.

I understand that in the event of any default by me in respect of the covenants in my tenancy agreement with my landlord, the information contained herein may be disclosed to CCV Letting Agent Solutions and/or one or more tracing companies and/or debt collection agencies in order to recover any monies due or to trace my whereabouts.

**The information provided in this form by me is information as described in Ground 17 of the Housing Act 1996 and I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I also understand that any default in the payment of rent may affect any future application for tenancies, credit or insurance and that the assessment of this application presumes that at some time during the tenancy agreement, I may be granted or allowed some form of deferred payment.**

Signed:

Print Name:

Date:

The details you provide will be held by CCV Letting Agent Solutions and the letting agent and may be used to keep you up to date on our products and services and those of CCV Group and other organisations we believe will be of interest to you. If you prefer not to receive this information, please tick this box: